STUDENT CODE OF CONDUCT: GENERAL SCHOOL RULES & BOARDING REGULATIONS

1 PREAMBLE & STATUTORY MANDATE

These Rules and Regulations govern the daily conduct, discipline, and boarding welfare of all learners at Ivinar Park Academy. They are framed in strict alignment with the Constitution of Zimbabwe (Act No. 20 of 2013), the Education Act [Chapter 25:04] (as amended 2020), Statutory Instrument 1 of 2020, the Cyber and Data Protection Act [Chapter 12:07], and the Ministry of Primary and Secondary Education (MoPSE) guidelines.

Enrollment at Ivinar Park Academy signifies an unconditional commitment by both the learner and parent/guardian to observe these rules at all times.

2 PART A: GENERAL SCHOOL RULES & CODE OF CONDUCT

2.1 Attendance & Punctuality

- School hours are from 07:30 AM to 04:00 PM on weekdays. All day-scholars must be on campus by 07:20 AM for morning assembly/registration.
- Attendance at all scheduled classes, assemblies, practicals, and co-curricular activities is mandatory.
- Absences exceeding 3 consecutive days require a signed doctor's note or a formal letter from the parent/guardian listed in the admission records.
- Late arrivals will be logged by the Form Teacher and subject to progressive disciplinary detention.

2.2 Uniform, Grooming & Appearance Standards

- Learners must wear the prescribed Ivinar Park Academy uniform, clean, ironed, and neatly fitted at all times
- Number 1 Uniform (Blazer, official shirt/blouse, tie, polished black shoes, standard socks) is mandatory for assemblies, official functions, and whenever travelling off-campus
- Hair must be kept neat, natural, clean, and styled according to academy specifications (no artificial dyes, extreme cuts, or unapproved hair accessories).
- Jewellery is strictly restricted to plain wristwatches and plain silver/gold stud earrings for female learners (one per earlobe). No rings, chains, or nose studs.
- Stewards and learner leaders must wear their designated badges/sashes and model impeccable attire at all times

2.3 Academic Integrity & Assessment Rules

- Cheating, copying, collusion, possessing unauthorized notes/devices in test rooms, or impersonation during internal or external (ZIMSEC/HEXCO) assessments is strictly prohibited
- Submission of work generated by Artificial Intelligence (AI) tools as original student work without teacher authorization and citation constitutes academic fraud [cite: 2].
- Violation results in an immediate zero (0%) score, parent summons, and disciplinary committee review [cite: 2].

2.4 Acceptable Technology & AI Usage

- Personal smartphones, tablets, or laptops may only be brought to campus with written administration approval and used strictly under teacher supervision for educational tasks
- Learners must not hack, bypass network filters, access unapproved websites, or share unauthorized digital media

- AI tools (e.g., ChatGPT, writing tools) may only be used as learning aids when explicitly assigned by subject teachers with transparent citation [cite: 2].
- Cyberbullying, recording staff/learners without consent, and uploading harmful school-related media on social networks are strictly prohibited under the Cyber and Data Protection Act

2.5 Campus Property, Respect & Environment

- Littering, vandalism, graffiti, or damaging school property (desks, chairs, lab equipment) is punishable by mandatory restoration costs and suspension
- Bullying, physical fighting, verbal abuse, tribalist/racist language, or extortion will result in immediate suspension
- Sexual misconduct, public displays of affection, or inappropriate physical intimacy on school grounds are strictly prohibited

2.6 Prohibited Items

The following items are illegal on campus and subject to immediate confiscation and disciplinary action:

- Alcohol, tobacco, electronic cigarettes/vapes, illegal drugs, or unauthorized prescription medications.
- Weapons, knives, sharp objects, fireworks, or dangerous chemicals.
- Pornographic literature, explicit media, or gambling paraphernalia.
- Unauthorized electrical appliances, speakers, or non-educational digital media.

3 PART B: RESIDENTIAL & BOARDING HOUSE REGULATIONS

3.1 Daily Routine & Timetable

Boarders must adhere strictly to the daily boarding schedule:

- 05:30 AM – Wake up, dormitory cleaning, and bed-making inspections
- 06:30 AM – 07:15 AM – Morning Roll Call & Breakfast in the Dining Hall